

JOB DESCRIPTION & ADVERT

London Gypsies & Travellers are looking for a new Youth Intern. This is an exciting opportunity to develop your skills within LGT where we will find out what you're interested in and develop the programme to suit you. The aim to build your confidence and abilities, enabling you to tackle your future with a stronger set of skills and experiences to work with.

The Internship will last for 6 months initially with the chance to extend. You will be supported by the Bright Futures youth team and will support different members of the LGT team and really get involved with our projects, events and general day-to-day life as well as getting a taste of activism. This would be excellent experience for someone with an interest in Traveller organisations who wants to find out what they're interested in and develop some skills and contacts to be used later on.

This internship is available to members of GRT communities and is based in East London. The age range is ideally 16-25.

Salary: £6 p/h

Contract: 6 Months initially. One day a week (ideally Thursdays, this is negotiable).

To apply send a CV and cover letter to info@londongandt.org.uk with the subject "Intern" **Closing Date: 12th October, 12 midday.**

If you have any questions about the role you can email them to the address above or call the office on 0208 533 2002 and ask to speak to someone from Bright Futures.

Role Title: Intern
Responsible To: Youth Outreach Worker and Youth Engagement & Campaign Support Worker

JOB PURPOSE

To learn, through contributing to various projects, the different aspects of working for a charity and to develop your skills into your specific area of interest. In developing yourself you will also develop the aims of the charity.

This will involve shadowing members of staff, providing effective support to them as necessary, as well as potentially working on your own projects.

The aim is to build your confidence and skills to empower you to go on with your future and to give you the tools to continue supporting your community.

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TASKS & REPOSIBILITIES

- Learn how LGT works and develop your personal skills.
- Support various staff members as directed.
- Provide reception cover and undertake basic admin tasks when necessary.
- Explore the various projects LGT works on.
- Support LGT at events, meetings or on campaigns when relevant to projects being worked on.
- Attend meetings with the various teams in LGT and provide your personal input where possible.
- Work within LGT's procedures and policies in a polite and professional manner.
- Work independently with supervision from Youth team.

KNOWLEDGE, SKILLS & ABILITIES

1. Commitment to equality and challenging discrimination.
2. Enthusiasm for LGT's aims and a keen attitude to learn and develop.
3. Ability to build useful and positive relationships with a wide range of agencies, service providers and local politicians.
4. Ability to work flexibly in order to respond to changing needs and to prioritise work within the resources available.
5. Interest in finding out more about all of London's Traveller cultures.
6. Good communication skills, both written and oral, with a wide range of people. Good basic IT and administrative skills.